

Suo moto disclosure under Section 4(1) of the Right Information Act 2005.

- (i) The Particulars of its organization, functions and duties.

National Buildings Organization, Ministry of Housing and Urban Affairs, Government of India, New Delhi.

NBO is primarily engaged in collection, collation, analysis and dissemination of housing and buildings construction statistics with a view to have an effective countrywide system for this purpose. In addition, the Organization coordinates activities relating to the information emanating from various sources, namely, the Registrar General of India, National Sample Survey Office and other concerned organizations. The statistics collected and disseminated by NBO is not only used in policy formulations but is also used by the various research organizations in the field of housing.

**Function of NBO:**

The primary data on building construction and housing related activities from urban areas are being collected by the Directorate of Economics and Statistics from different sources in the States, using the formats following the prescribed time schedule as specified in the instruction/guidelines issued by NBO. The buildings related statistics which are mainly collected relates to:

- Collection and compilation of data on Building permits issued for all residential buildings.
- Collection and compilation of information on Total number of building permits issued and total number of completion certificates issued.
- Compilation of data for developing the Building Construction Cost Index (BCCI).
- Collection and compilation of Buildings Material Prices.
- Collection and compilation of Wages of building construction labour.
- Circle Rate (per sq. ft) of urban Residential Housing Property.

- (ii) The powers and duties of its officers and employees.

Duties: Collection of statistical data related with Housing sector from the State Governments.

- (iii) The procedure followed in the decision-making process, including channels of supervision and accountability

Technical: (Top to Bottom) Secretary -> Economic Advisor-> Director->Deputy Director-> Research Officer-> Senior Statistical Officers.

Administration: (Top to Bottom) Director/Head of the Department-> Deputy Director/Head of Office-> Section Officer-> Assistant Section Officer etc.

- (iv) The norms set by it for the discharge of its functions:  
Director/Head of the Department is the final Authority

- (v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its function

Rules and Regulations laid down by Government of India is followed

- (vi) A statement of the categories of documents that are held by it or under its control: Statistical publications brought out by the Organization related with Urban Housing sector

- (vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof

No

- (viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

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(ix) Directory of its officers and employees;

Sl	Name	Design.	Telephone Nos
1	Umraw Singh	Director	011-23061692
2	Anil Kumar	Dy. Director	011-23061174
3	Binod kumar Jha	Section officer	011-23063375

(x) The monthly remuneration received by each of its officers and employees, including the system of compensation

**DETAILS OF OFFICER/OFFICIALS (NBO) AS ON 26.03.2019**

Sl	Name	Design.	Pay Level	Pay Scale	Present Pay	Gross Pay
1.	Umraw Singh	Dir.	13	123100-215900	142700	155543
2.	Anil Kumar	DD	11	67700-208700	91100	129011
3.	Manju Dangwal	PPS	11	67700-208700	75400	108130
4.	Santosh Kumar Sinha	R.O	10	56100-177500	69000	95110
5.	Binod Kumar Jha	SO	10	56100-177500	77700	111189
6.	Narinder Kumar Dhania	SSO	7	44900-142400	56900	79601
7.	Pawan Kumar Shaw	SSO	7	44900-142400	52000	73084
8.	Santosh Saurabh	SSO	7	44900-142400	52000	73084
9.	Reetika Sharma	SSO	7	44900-142400	47600	67232
10.	Virendra Kumar Sharma	ASO	7	44900-142400	55200	65856
11.	Anuj Chadha	ASO	7	44900-142400	56900	79601
12.	Shiv Kumar	ASO	7	44900-142400	46200	65370
13.	Bhawna Madan	SHT	7	44900-142400	62200	86650
14.	Bhavna Chaturvedi	JHT	6	35400-112400	43600	61912
15.	Mahabir Prasad	SCD	4	25500-81100	37500	44799
16.	Lalit Kumar	MTS	4	25500-81100	39800	47306
17.	Balwan Singh	MTS	4	25500-81100	36400	52336
18.	Ramesh	MTS	4	21700-69100	37500	53799
19.	Kesra	MTS	3	21700-69100	34000	49144
20.	Rajbir	MTS	3	21700-69100	34000	40984
21.	Raj Kumar	MTS	3	21700-69100	34000	49144
22.	Amit Kumar	MTS	1	18000-56900	22100	25561

- (xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

National Buildings Organization, Accounts Branch		
Financial Year 2019-20		
Sl. No.	Head of Accounts	Budget Allocation (in Rs.)
1	Salaries	22000000
2	Wages	1200000
3	Over Time Allowance	50000
4	Medical Treatment	400000
5	Domestic Travel Exp.	650000
6	Foreign Travel Exp.	400000
7	Office Expenses	5690000
8	Publication	800000
9	Other Admn. Expenses	200000
10	Advertising & Publicity	150000
11	Professional Service	350000
12	Other Charges	10000
	Total (Non-Plan)	31900000
National Buildings Organization, Accounts Branch		

Financial Year 2019-20 (Revenue)		
Sl. No.	Head of Accounts	Budget Allocation (in Rs.)
1	Other Admn. Expenses	300000
2	Professional Service	3000000
3 *	Grants-in-Aid General	37500000
	Total (Plan)	40800000

\*To be allotted to State Governments as per the requirement of the State For conducting data collection work

There is no agency is working under this office.

- (xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

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- (xiii) Particulars of recipients of concessions, permits or authorizations granted by its;

NA

- (xiv) Details in respect of the information, available to or held by it, reduced in an electronic form; Housing related data collected from State Government Departments/Agencies/ULBs

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

Books related Housing sector and publication of the

Department Timings: 09.30 AM to 5.30 PM

- (xvi) The names, designations and other particulars of the Public Information Officers.

Shri. Umraw Singh FAA/Director, National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi

Shri.Anil Kumar, CPIO/ Dy.Director, National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi

Shri.L.Kuttiraja, Nodal Officer/ Research Officer, National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi

Provision for uploading RTI Application and its disposal