

Suo moto disclosure under Section 4(1) of the Right Information Act 2005.

- (i) The Particulars of its organization, functions and duties.

National Buildings Organization, Ministry of Housing and Urban Affairs, Government of India, New Delhi.

NBO is primarily engaged in collection, collation, analysis and dissemination of housing and buildings construction statistics with a view to have an effective countrywide system for this purpose. In addition, the Organization coordinates activities relating to the information emanating from various sources, namely, the Registrar General of India, National Sample Survey Office and other concerned organizations. The statistics collected and disseminated by NBO is not only used in policy formulations but is also used by the various research organizations in the field of housing.

**Function of NBO:**

The primary data on building construction and housing related activities from urban areas are being collected by the Directorate of Economics and Statistics from different sources in the States, using the formats following the prescribed time schedule as specified in the instruction/guidelines issued by NBO. The buildings related statistics which are mainly collected relates to:

- Collection and compilation of data on Building permits issued for all residential buildings.
- Collection and compilation of information on Total number of building permits issued and total number of completion certificates issued.
- Compilation of data for developing the Building Construction Cost Index (BCCI).
- Collection and compilation of Buildings Material Prices.
- Collection and compilation of Wages of building construction labour.
- Circle Rate (per sq. ft) of urban Residential Housing Property.

- (ii) The powers and duties of its officers and employees.

Duties: Collection of statistical data related with Housing sector from the State Governments.

- (iii) The procedure followed in the decision-making process, including channels of supervision and accountability:

Technical: (Top to Bottom) Secretary -> Additional Secretary (H)-> Economic Advisor-> Director General->Deputy Director-> Research Officer-> Senior Statistical Officers.

Administration: (Top to Bottom) Director General/Head of the Department-> Deputy Director/Head of Office-> Section Officer-> Assistant Section Officer etc.

- (iv) The norms set by it for the discharge of its functions:  
Director General/Head of the Department is the final Authority.

- (v) The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its function:

Rules and Regulations laid down by Government of India is followed.

- (vi) A statement of the categories of documents that are held by it or under its control:

Statistical publications brought out by the Organization related with Urban Housing sector.

- (vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:

No.

- (viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

NA.

(ix) Directory of its officers and employees;

Sl. No.	Name	Design.	Telephone Nos
1	Umraw Singh	Director General	011-23061692
2	Santosh Kumar Sinha	Research Officer	011-23061542
3	Binod Kumar Jha	Section Officer	011-23063375

(x) The monthly remuneration received by each of its officers and employees, including the system of compensation

**DETAILS OF OFFICER/OFFICIALS (NBO) FOR FY- 2020-21**

Sl. No.	Name	Design.	Pay	Pay Scale	Present Pay	Gross Pay
1	Umraw Singh	DG	14	144200-218200	157600	222216
2	Manju Dangwal	PPS	11	67700-208700	85800	129402
3	Santosh Kumar Sinha	R.O.	10	56100-177500	75400	114738
4	Binod Kumar Jha	S.O.	10	56100-177500	80000	121224
5	Narinder Kumar Dhanial	SSO	7	44900-142400	60400	89376
6	Pawan Kumar Shaw	SSO	7	44900-142400	55200	82044
7	Santosh Saurabh	SSO	7	44900-142400	55200	68796
8	Reetika Sharma	SSO	7	44900-142400	49000	73302
9	Virendra Kumar Sharma	ASO	7	44900-142400	58600	72774
10	Shiv Kumar	ASO	7	44900-142400	47600	71328
11	Bhawna Madan	SHT	7	44900-142400	66000	97272
12	Mahabir Prasad	MTS	4	25500-81100	39800	60330
13	Lalit Kumar	MTS	4	25500-81100	42200	53586
14	Balwan Singh	MTS	4	25500-81100	38600	58638
15	Ramesh	MTS	4	25500-81100	39800	60330
16	Rajbir	MTS	3	21700-69100	36100	46449
17	Raj Kumar	MTS	3	21700-69100	36100	55113
18	Amit Kumar	MTS	1	18000-56900	23500	34715

- (xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

National Buildings Organization, Accounts Branch		
Financial Year 2020-21		
Sl. No.	Head of Accounts	Budget Allocation (in Rs.)
1	Salaries	22000000
2	Wages	1200000
3	Over Time Allowance	50000
4	Medical Treatment	600000
5	Domestic Travel Exp.	650000
6	Foreign Travel Exp.	400000
7	Office Expenses	5890000
8	Publication	600000
9	Other Admn. Expenses	200000
10	Advertising & Publicity	150000
11	Professional Service	350000
12	Other Charges	10000
	Total (Non-Plan)	32100000
National Buildings Organization, Accounts Branch		

Financial Year 2020-21 (Plan)		
Sl. No.	Head of Accounts	Budget Allocation (in Rs.)
1	Other Admn. Expenses	300000
2	Professional Service	3000000
3 *	Grants-in-Aid General	37500000
	Total (Plan)	40800000

\*To be allotted to State Governments as per the requirement of the State For conducting data collection work

There is no agency is working under this office.

- (xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

NA.

- (xiii) Particulars of recipients of concessions, permits or authorizations granted by its:

NA.

- (xiv) Details in respect of the information, available to or held by it, reduced in an electronic form:

Housing related data collected from State Government Departments/Agencies/ULBs.

- (xv) The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

Books related with Housing sector and publication of the Department.

Timings: 09.30 AM to 5.30 PM.

- (xvi) The names, designations and other particulars of the Public Information Officers:

Shri. Umraw Singh FAA/Director General, National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi.

Shri. Santosh Kumar Sinha, CPIO/ Research Officer, National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi.

Shri. Pawan Kumar Shaw, APIO/ Sr. Statistical Officer, National Buildings Organization, Ministry of Housing and Urban Affairs, Nirman Bhawan G-Wing, New Delhi.